

FOUR COUNTY ADAMHS BOARD

T-761 SR 66
Archbold, Ohio 43502
419/267-3355

Meeting Minutes

April 14, 2016

1. Call to Order and Introduction of Guests

Vice chairperson Jim Watkins called the April meeting of the Four County ADAMhs Board to order at 5:30 p.m.

Present: Sandy Herman, Dan Koch, Heather Kost, Roy Miller, John Nye, William Richter, M.D., Michelle Oyer-Rose, Margie Rinkel, Cindy Rose, Jim Shock, Scott Stiriz, Jim Watkins, Sandra Weirauch

Absent: Michael Chadwick, Carol Sanders

Unexcused: Tom Mack

Guests: Matt Rizzo, A Renewed Mind; Ruth Peck, Recovery Services of Northwest Ohio; Jayne Molnar, Arrowhead Behavioral Health; Dawn Miller, Maumee Valley Guidance Center; Kathy Helmke, Four County Family Center/Comprehensive Crisis Care; Bill Priest, Quadco Rehabilitation Center; Bernie Shock, guest; Julie Nagley, guest; Ronda Muehlfeld, Health Partners of Western Ohio; Lou Levy, NAMI 4 County; John Betts, Harbor

Staff Present: Les McCaslin, Rob Giesige, Drena Teague, Diane Goyings

2. Community Response

Bill Priest, Quadco Rehabilitation Center, announced Northwest State Community College recently held a job fair. Several of their clients were able to complete applications and meet with people there. One person interviewed.

3. Approval of Board Minutes of March 10, 2016

4-14-16-1 Vote

MOTION: Kost

SECOND: Weirauch

MOTION PASSED

4. Board Ends

- A. Board member Scott Stiriz reported that he reviewed Policy 3.2 (CEO Job Expectations) and that the Board is in compliance.
- B. Due to the absence of Michael Chadwick, review of Policy 3.4 (CEO Qualifications) was tabled until the May meeting.
- C. Board member Cindy Rose reported that she has reviewed Policy 1.4 (Statement of Principles) and that the Board is in compliance.
- D. Board member John Nye reported that he has reviewed Policy 2.4 (Board Discipline) and that the Board is in compliance.

5. Board Monitoring

- A. 3rd Quarter Utilization Report-Les reported per the quality report, the average number of days from assessment to first treatment is 10 days. We are continuing to do well at the hospital. Hospital bed utilization is customarily high in the spring, but the numbers will go back down. Central Pharmacy costs are still at zero, thanks to Health Partners of Western Ohio.
- B. CEO Update-Les reported he will be going to Florida, all expenses paid by the Williams County Juvenile Court, to become a Treatment Fellow. This is part of Reclaiming Futures. The Bryan Health Center saw 900 patients in February and 1,100 patients in March, with several self referrals. Les will be presenting at the State Opiate Conference in Columbus, along with Dr. Morris and Williams County Commissioner Brian Davis. The office budget is doing well and Les would like to upgrade the office

server before it goes down, as we have been experiencing some problems with the current system. Finally, the state approved \$300,000 in grant money for the Napoleon project.

- C. Board member Margie Rinkel reported that she reviewed Policy 4.1 (Financial Condition) and that the Board is in compliance.

6. Approval of the Approval Agenda

- A. The Four County Board of Alcohol, Drug Addiction and Mental Health Services authorizes and directs its CEO to carry out the following duties on behalf of the Four County ADAMhs Board: Take all necessary steps to negotiate and execute the following service contracts, not to exceed the indicated amounts for the 2017 fiscal year.

Center for Child and Family Advocacy	– \$ 126,500
Recovery Services of Northwest Ohio, Inc.	– \$ 550,000
Family Services of Northwest Ohio	– \$1,000,000
Maumee Valley Guidance Center	– \$1,100,000
New Home Development Company	– \$ 279,000
Northwest Ohio Community Action Commission	– \$ 65,000
Health Partners of Western Ohio	– \$ 400,000
Arrowhead Behavioral Health	– \$ 225,000
A Renewed Mind	– \$ 340,000
Glenn Adult Foster Care	– \$ 12,000
Quadco Rehabilitation Center	– \$ 169,000

- B. To authorize the CEO to sign a contract with Carla B. Davis at **\$110** per hour to provide legal representation for the Board Pursuant to ORC 5122.15(A)(10). The rates are per hearing and per hour, in the event time devoted to any one hearing exceeds one hour, for the period July 1, 2016 through June 30, 2017.
- C. To authorize payment of the itemized list of bills as presented to the Board at the April 14, 2016 board meeting under the provisions of Then and Now Certificate. *(A copy follows the meeting minutes.)*
- D. To authorize the CEO to contract with Unison Behavioral Health Group for the period July 1, 2016 through June 30, 2017 for client treatment services for an amount not to exceed \$3,600.
- E. To authorize the Board CEO to reimburse the Henry County Sheriff's office for D.A.R.E. programming in an amount not to exceed \$7,500 for FY 16.

4-14-16-2 Vote

MOTION: Shock

SECOND: Nye

MOTION PASSED

7. Executive Session

Motion to go into executive session to consider employment and compensation of a public employee.

4-14-16-3 Vote

MOTION: Nye

SECOND: Kost

Sandy Herman, yes; Dan Koch, yes; Heather Kost, yes; Roy Miller, yes; John Nye, yes; Michelle Oyer-Rose, yes; William Richter, M.D., yes; Margie Rinkel, yes; Cindy Rose, yes; Jim Shock, yes; Scott Stiriz, yes; Jim Watkins, yes; Sandra Weirauch, yes.

Roll Call: 13 yes, 0 no

MOTION PASSED

The Board went into executive session at approximately 5:45 p.m.

The Board returned to regular session at approximately 6:10 p.m.

Motion was made to approve a CEO contract for five years with a 3% increase in salary every year.

4-14-16-4 Vote

MOTION: Nye

SECOND: Kost

MOTION PASSED

8. New Business

A. Being that no other nominations were received, a motion was made that Michael Chadwick will continue as chairperson and Jim Watkins will continue as vice-chairperson.

4-14-16-5 Vote

MOTION: Rinkel

SECOND: Kost

MOTION PASSED

9. Adjournment

4-14-16-6 Vote

MOTION: Richter

SECOND: Shock

MOTION PASSED

The meeting adjourned at 6:15 p.m.

Board Chairperson, Michael Chadwick