

# FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355

## Meeting Minutes

March 9, 2017

### 1. Call to Order and Introduction of Guests

Board chairperson Dan Koch called the March meeting of the Four County ADAMhs Board to order at 5:30 p.m.

**Present:** Sandy Herman, Tod Hug, Dan Koch, Tom Mack, Jeff Mayer, Roy Miller, Margie Rinkel, Michelle Oyer-Rose, Cindy Rose, Wayne Smith, Sandra Weirauch

**Absent:** John Nye, Dr. Richter, Scott Stiriz

**Guests:** Connie Planson, Maumee Valley Guidance Center; Taylor Reed, Maumee Valley Guidance Center; Ruth Peck, Recovery Services of Northwest Ohio; Matt Rizzo, A Renewed Mind; Lou Levy, NAMI 4 County; Kathy Helmke, Four County Family Center/CCC

**Staff Present:** Les McCaslin, Rob Giesge, Drena Teague, Diane Goyings, Tonie Long

### 2. Community Response

Kathy Helmke, Four County Family Center/CCC announced the new adult crisis stabilization unit will be open March 15, 2017 and thanked the Four County ADAMhs Board for its commitment to the project.

Les McCaslin announced the resignation of Heather Kost from the Four County ADAMhs Board, effective March 3, 2017.

### 3. Approval of Board Minutes of January 12, 2017

#### **3-9-17-1 Vote**

MOTION: Cindy Rose

SECOND: Jeff Mayer

MOTION PASSED

### 4. Board Monitoring

A. Board member Margie Rinkel reported that she has reviewed Policy 4.1 (Financial Condition) and that the Board is in compliance. *(A copy of the FY17 second quarter report follows the meeting minutes.)*

### 5. Board Ends

A. Board member Tod Hug reported that he has reviewed Policy 1.3 (Subsidy Priorities) and that the Board is in compliance.

B. Board member Dan Koch reported that he has reviewed Policy 1.4 (Statement of Principles) and that the Board is in compliance.

C. Board member Wayne Smith reported that he has reviewed Policy 2.2 (Board Responsibility Areas) and that the Board is in compliance.

D. Board member Roy Miller reported that he has reviewed Policy 2.4 (Board Discipline) and that the Board is in compliance.

E. Board member Cindy Rose reported that she has reviewed Policy 2.7 (Board Member Orientation and Training) and that the Board is in compliance.

F. Board member Cindy Rose reported that she has reviewed Policy 3.1 (Delegation Style) and that the Board is in compliance.

G. Board member Tom Mack reported he has reviewed Policy 4.3 (Protection of Assets) and that the Board is in compliance.

### 6. Approval of the Approval Agenda

A. To authorize payment of the itemized list of bills as presented to the Board at the March 9, 2017 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*

- B. To authorize filing calendar year 2017 adjusted appropriations and estimated revenue, as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2017 appropriations and estimated revenue to carry out the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy of the amendment follows the meeting minutes.)*
- C. To authorize the CEO to amend the contracts with Henry County Family Court and A Renewed Mind for the period July 1, 2016 through June 30, 2017. Henry County Family Court will increase by \$4,000 for a total of \$19,000 and A Renewed Mind will increase by \$3,000 for a total of \$383,000.
- D. To authorize the CEO to provide an amount not to exceed \$36,000 for the period March 1, 2017 through June 30, 2018 to the Williams County Court of Common Pleas.
- E. To authorize the CEO to sign a contract for an amount not to exceed \$12,000 for the period February 15, 2107 through June 30, 2017.

**3-9-17-2 Vote**

MOTION: Tom Mack

SECOND: Sandy Weirauch

MOTION PASSED

7. New Business

- A. Personnel Committee - Policy 3.3 Monitoring CEO Performance-Diane will set up meeting preferably immediately prior to the April 13 Board meeting.

8. Adjournment

**3-9-17-3 Vote**

MOTION: Tod Hug

SECOND: Sandy Weirauch

MOTION PASSED

The meeting adjourned at 5:38 p.m. and Board member training followed provided by Dr. Morris who talked about the medically assisted treatment program offered at Bryan Community Health Center.

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*Board Chairperson, Dan Koch*