

# FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355

## Meeting Minutes

September 14, 2017

### 1. Call to Order and Introduction of Guests

Board vice-chairperson Cindy Rose called the September meeting of the Four County ADAMhs Board to order at 5:30 p.m.

**Present:** Sandy Herman, Tod Hug, Jeff Mayer, Michelle Oyer-Rose, Dr. Richter, Cindy Rose, Scott Stiriz, Sandra Weirauch

**Absent:** Dan Koch, Barb Fisher, Tom Mack, Roy Miller, John Nye, Wayne Smith

**Guests:** Kathy Helmke, Family Service of Northwest Ohio; Dawn Miller, Maumee Valley Guidance Center; Ruth Peck, Recovery Services of Northwest Ohio; Matt Rizzo, A Renewed Mind; Lou Levy, NAMI 4 County; Beth Gerken, Center for Child and Family Advocacy, Inc.

**Staff Present:** Les McCaslin, Rob Giesige, Drena Teague, Diane Goyings, Tonie Long

### 2. Community Response-Les McCaslin introduced prospective board member Katie Zartman. Lou Levy displayed the quilt made by Rene Levy that is being raffled with proceeds benefiting NAMI Four County. Matt Rizzo announced that the construction in Napoleon is about two weeks ahead of schedule. An open house is being planned. Dawn Miller thanked the Board for its support of Critical Incident Stress Management training. Twenty-eight people were trained. Les McCaslin thanked Dawn for her help with an incident that occurred near Delta.

### 3. Approval of Board Minutes of June 8, 2017

#### 9-14-17-1 Vote

MOTION: Sandi Weirauch

SECOND: Sandy Herman

MOTION PASSED

### 4. Board Ends

A. Motion was made to consent to the following committee appointments for FY 2018 as recommended by the Chairperson.

**Audit Committee:** John Nye (chair), Sandy Herman, Tod Hug, Michelle Oyer-Rose

**Nominating Committee:** Dr. Richter (chair), Tom Mack, Jeff Mayer, Roy Miller

**Personnel Committee:** Cindy Rose (chair), Barb Fisher, Scott Stiriz, Sandi Weirauch

**Integrated Care Committee:** Roy Miller (chair), Barb Fisher, Tod Hug, Jeff Mayer, Cindy Rose, Wayne Smith, Sandi Weirauch

#### 9-14-17-2 Vote

MOTION: Dr. Richter

SECOND: Jeff Mayer

B. 1. Board member Tod Hug reported that he has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance.

2. Review of Policy 1.2 (Service Accessibility) was deferred until the next board meeting.

3. Review of Policy 2.6 (Committees) was deferred until the next board meeting.

4. Review of Policy 2.8 (Board Indemnification) was deferred until the next board meeting.

C. Approval to accept the amounts and rates as determined by the Budget Commission as follows:

*WHEREAS, the Budget Commission of Defiance, Fulton, Henry and Williams Counties, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation, therefore be it*

*RESOLVED, By the Four County Board of Alcohol, Drug Addiction and Mental Health Services of Defiance, Fulton, Henry and Williams Counties, that the amounts and rates commencing January 1, 2018 as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further*

*RESOLVED, That there be and is hereby levied on the tax duplicate of the Four County Board of Alcohol, Drug Addiction and Mental Health Services District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

*.70 mills outside the 10 mill limitation*

*.70 mills outside the 10 mill limitation*

*and be it further*

*RESOLVED, That the Chairperson of this Board is hereby directed to certify a copy of this Resolution to the Defiance County Auditor.*

**9-14-17-3 Vote**

MOTION: Tod Hug

SECOND: Dr. Richter

MOTION PASSED,

8=yes, 0=no

Sandy Herman, yes; Tod Hug, yes; Jeff Mayer, yes; Michelle Oyer-Rose, yes; Dr. Richter, yes; Cindy Rose, yes; Scott Stiriz, yes; Sandra Weirauch, yes.

5. Board Monitoring

- A. FY 17 Utilization Report-Les McCaslin reported that hospital bed utilization was over by 47 days at the state hospital, but resulted in no cost to the Board. The average access to care was not an issue.
- B. CEO Report-Les McCaslin reported that in the four county area, within a 1½ hour time period, two suicides were reported last night. Seventeen lives have been lost to suicide and one to opiate overdose. (No one has taken advantage of home detox in the four county area.) Most suicides involving men were by guns. Tonie Long has been providing prevention programming through awareness campaigns in schools, gun groups, sportsmen clubs, sharing stories, public service announcements, newspaper ads, and recently creating a video that will air in theaters in the area. Tod Hug and Jeff Mayer thanked Tonie for her persistence in this area.
- C. State Audit Report Update-The state auditor has completed the audit with no report or management comments.

6. A motion was made to separate Item H. from the approval agenda and renumber as appropriate.

**9-14-17-4 Vote**

MOTION: Sandi Weirauch

SECOND: Jeff Mayer

MOTION PASSED

7. Approval of the Approval Agenda

- A. To authorize filing calendar year 2017 adjusted appropriations and estimated revenue, as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2017 appropriations and estimated revenue to carry out the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy follows the meeting minutes.)*
- B. To authorize the CEO to sign a Title XX contract with Quadco Rehabilitation Center to be used for vocational and employment services not to exceed \$90,000 for the period of July 1, 2017 through June 30, 2018.
- C. To authorize payment of the itemized list of bills as presented to the Board at the September 14, 2017 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- D. To authorize the CEO to enter into a five year contract for auditing procedures at a cost of \$103,400 for FY2017, \$105,000 for FY2018, \$106,600 for FY2019, \$108,200 for FY2020 and \$109,800 for FY2021.
- E. To authorize the CEO to sign an amendment to the SFY 2018 Maumee Valley Guidance Center contract for an amount not to exceed \$31,600 for the period July 1, 2017 through June 30, 2018.
- F. To amend the SFY2018 A Renewed Mind contract to include an additional amount not to exceed \$140,000. The total of the SFY18 contract shall not exceed \$601,000. This shall be for the period July

1, 2017 through June 30, 2018.

- G. To amend the original contract with Buckeye Family Residential Services, Inc approved on March 9, 2017 to extend the time period through June 30, 2018.
- H. To provide funding support to Northwest Ohio CASA in an amount not to exceed \$25,000 for the period September 14, 2017 through June 30, 2018.

**9-14-17-5 Vote**

MOTION: Dr. Richter                                      SECOND: Sandy Herman                                      MOTION PASSED

- 8. To authorize the CEO to reimburse Defiance County Health Department \$6,000 for the Board's share of the health needs assessment.

**9-14-17-6 Vote**

MOTION: Tod Hug    SECOND: Michelle Oyer-Rose MOTION PASSED  
Dr. Richter abstained.

- 9. New Business
  - A. October Committee Meeting Dates-The Integrated Care Committee will meet at 5:00 p.m. prior to the October 12 board meeting to review allocations.
  - B. Board member emails-An updated roster was passed out to the Board members. Any updates should be emailed to Diane. Diane will email a list of staff emails to all board members.

- 10. Executive Session

*Motion to go into executive session to consider purchase of property.*

**5-12-16-7 Vote**

MOTION: Dr. Richter    SECOND: Tod Hug

Sandy Herman, yes; Tod Hug, yes; Yes; Jeff Mayer, yes; Michelle Oyer-Rose, yes; Dr Richter, yes; Cindy Rose, yes; Scott Stiriz, yes; Sandra Weirauch, yes.

Roll Call: 8 yes, 0 no    MOTION PASSED

The Board went into executive session at approximately 6:10 p.m.

The Board returned to regular session at approximately 6:28 p.m.

No action was taken.

- 11. Adjournment

**9-14-17-8 Vote**

MOTION: Jeff Mayer    SECOND: Dr. Richter    MOTION PASSED

The meeting adjourned at 6:29 p.m.

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Board Chairperson, Dan Koch