

FOUR COUNTY ADAMHS BOARD

T-761 SR 66
Archbold, Ohio 43502
419/267-3355

Meeting Minutes

January 11, 2018

1. Call to Order and Introduction of Guests

Board chairperson Dan Koch called the January meeting of the Four County ADAMhs Board to order at 5:30 p.m.

Present: Deb Bowman, Barb Fisher, Sandy Herman, Dan Koch, Jeff Mayer, Roy Miller, Marcia Mohre, John Nye, Michelle Oyer-Rose, Cindy Rose, Scott Stiriz, Sandra Weirauch

Absent: Karen Bleeks, Tod Hug, Tom Mack, William Richter, M.D., Wayne Smith

Staff Present: Les McCaslin, Rob Giesige, Drena Teague, Diane Goyings, Tonie Long

2. Community Response-None

3. Approval of Board Minutes of December 14, 2017

1-11-18-1 Vote

MOTION: John Nye

SECOND: Sandi Weirauch

MOTION PASSED

4. Presentation-Megan Riley spoke about “4 Your Mental Health”, a collaboration between the ADAMhs Board and the four county health departments. Topics included purpose, health communications campaign, effective strategies, implementing a social marketing campaign, communication model and communication outlets. Megan will email Les information about the Facebook page to be forwarded to the Board members.

5. Board Ends

A. Review of Policy 1.1 (Mission Statement) was tabled until the next board meeting.

B. Review of Policy 3.2 (CEO Expectations) was tabled until the next board meeting.

C. Board member Scott Stiriz reported that he has reviewed Policy 3.4 (CEO Qualifications) and the Board is in compliance.

D. Board member Sandy Herman reported that she has reviewed Policy 4.2 (Personnel & Compensation) and the Board is in compliance.

6. Board Monitoring

A. Board member John Nye reported that he has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance. *(A copy of the FY18 second quarter report follows the meeting minutes.)*

B. 2nd Quarter Utilization-Les reported that no complaints were received and access to service was within one week.

C. CEO Report-Les presented a letter from Family Service of Northwest Ohio giving 120-day notice. Family Service is to be assumed by Unison by May 9, 2018. A decision must be made as to whether the Board will continue the contract with Unison.

7. Approval of the Approval Agenda

A. To authorize payment of the itemized list of bills as presented to the Board at the January 11, 2018 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*

B. In accordance with Revised Code Sections 340.03(A)(8)(A) and 340.033(D), the Four County ADAMhs Board is hereby giving notice of the Board’s intention to make substantial changes and or non-renewal of contracts with providers for FY 2019.

C. To authorize the CEO to contract with Secure Telehealth for a period of 12 months, December 5, 2017 through December 4, 2018, for an amount not to exceed \$3,900.

- D. To authorize the CEO to sign an amendment to the SFY 2018 contract with A Renewed Mind increasing their contract by \$15,000 for the period July 1, 2017 through June 30, 2018; and to the SFY 2018 contract with Maumee Valley Guidance Center increasing their contract by \$9,800 for the period July 1, 2017 through June 30, 2018.

1-11-18-2 Vote

MOTION: Barb Fisher

SECOND: Sandy Herman

MOTION PASSED

8. New Business

- A. The February Board meeting will be held Thursday, February 8, 2018 at 5:30 p.m., depending on the weather. The March or April meeting will be used to discuss the strategic plan with a representative from CliftonLarsonAllen LLP.

9. Adjournment

1-11-18-3 Vote

MOTION: Sandi Weirauch

SECOND: John Nye

MOTION PASSED

The meeting adjourned at 6:15 p.m.

Board Chairperson, Dan Koch