

# FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355

## Meeting Minutes

April 9, 2020

### 1. Call to Order and Introduction of Guests

Board chairperson Tod Hug called the April virtual meeting of the Four County ADAMhs Board to order at 5:30 p.m.

**Present:** Karen Bleeks, Sandy Herman, Tod Hug, John Nye, Roy Miller, Marcia Mohre, Michelle Oyer-Rose, William Richter, M.D., Cindy Rose, Stephen Seagrave, Scott Stiriz, Sandi Weirauch, Mari Yoder

**Absent:** Jeff Mayer

**Guests:** Matt Rizzo, A Renewed Mind; Connie Planson, Maumee Valley Guidance Center; Susan Cheeseman, Northwest Ohio Community Action Commission; Ruth Peck, Recovery Services of Northwest Ohio

**Staff Present:** Rob Giesige, Diane Goyings, Tonie Long, Bethany Shirkey

### 2. Community Response-Susan Cheeseman, Northwest Ohio Community Action Commission, reported the agency has brought eight homeless people to live in the shelter and more are being housed at area motels. The agency is closed to the public, but meals are being prepared daily. Meals are being delivered to clients with the help of the state highway patrol. Ruth Peck, Recovery Services of NWO, reported the agency is open and taking new clients. Telephone and telehealth are being utilized for groups and individuals. Doctors and injections are available. Connie Planson, Maumee Valley Guidance Center, reported the offices are open in all locations, mostly via telephone and zoom. Injections and med planners are following all CDC regulations. Matt Rizzo, A Renewed Mind, reported his offices are open for business. The residences are full and crisis services are running.

### 3. Approval of Board Minutes of February 13, 2020

#### 4-9-20-1 Vote

MOTION: Cindy Rose

SECOND: Dr. Richter

MOTION PASSED

### 4. Board Ends

#### A. Policy Review

1. Board member Stephen Seagrave reported that he has reviewed Policy 1.3 (Subsidy Priorities) and the Board is in compliance. He recommended making changes to the policy as presented to the Board. The updated policy will be presented at the next meeting for approval.
2. Board member Marcia Mohre reported that she has reviewed Policy 2.4 (Board Discipline) and the Board is in compliance. She recommended making changes to the policy as presented to the Board. The updated policy will be presented at the next meeting for approval.
3. Board member Cindy Rose reported that she has reviewed Policy 3.3 (CEO Performance) and the Board is in compliance.
4. Board member Karen Bleeks reported that she has reviewed Policy 4.3 (Protection of Assets) and the Board is in compliance.

Board member Jeff Mayer entered the meeting at 5:40 p.m.

### 5. Board Monitoring

- A. CEO Report-Rob reported 4<sup>th</sup> quarter allocations are being held by the state due to cuts being made as a result of the corona virus pandemic. Federal funds are being pushed to us. Governor Dewine requested that all state departments submit budgets reflecting a 20% cut for the remainder of FY20 and FY21. The hope is behavioral health will not be cut. The May Board meeting will be another virtual meeting. Rob is participating in conference calls with OMHAS and Ohio Association of Behavioral Health regarding the corona virus pandemic. The ADAMhs Board received a clean audit for 2019. The office staff is working from home most of the time, but Rob is keeping the office open.
- B. Board member John Nye reported that he has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance. *(A copy of the FY20 third quarter report follows the meeting minutes.)*

6. Approval of the Approval Agenda

- A. The Four County Board of Alcohol, Drug Addiction and Mental Health Services authorizes and directs its CEO to carry out the following duties on behalf of the Four County ADAMhs Board: Take all necessary steps to negotiate and execute the following service contracts, not to exceed the indicated amounts for the 2021 fiscal year.

Table with 2 columns: Organization Name and Amount. Rows include Center for Child and Family Advocacy (\$115,000), Recovery Services of Northwest Ohio, Inc. (\$600,000), Maumee Valley Guidance Center (\$1,507,550), New Home Development Company (\$340,500), Northwest Ohio Community Action Commission (\$80,000), Health Partners of Western Ohio (\$540,000), Arrowhead Behavioral Health (\$100,000), A Renewed Mind (\$1,750,000), Quadco Rehabilitation Center (\$25,000), Williams County Health Department (\$115,000), County Drug Free Coalitions (\$100,000).

- B. To authorize payment of the itemized list of bills as presented to the Board at the April 9, 2020 board meeting under the provision of Then and Now Certificates. (A copy of the list follows the meeting minutes.)
- C. To authorize filing calendar year 2020 adjusted appropriations and estimated revenue, as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2020 appropriations and estimated revenue to carry out the fiscal functions of the Board as allowed in ORC Section 340.032.
- D. To authorize the CEO to sign a contract with Carla B. Davis at \$125 per hour to provide legal representation for the Board Pursuant to ORC 5122.15(A)(10). The rates are per hearing and per hour, in the event time devoted to any one hearing exceeds one hour, for the period July 1, 2020 through June 30, 2021.
- E. To approve supporting the New Home Development Company project to apply for funding and purchase a new home.
- F. To authorize the CEO to sign an amendment to the SFY 2020 contract with Maumee Valley Guidance Center for an amount not to exceed \$17,561.00 for the period July 1, 2019 through June 30, 2020.

Board member John Nye left the meeting at 5:48 p.m.

- G. To authorize the CEO to sign an amendment to the SFY 2020 contract with Recovery Services of NWO, increasing their contract by \$250,000 for the period July 1, 2019 through June 30, 2020.

**4-9-20-3 Vote**

MOTION: Dr. Richter SECOND: Sandi Weirauch MOTION PASSED

7. New Business

- A. Dr. Richter, chairman of the nominating committee, recommended keeping the same officers in place on the Board for FY21, due to the corona virus uncertainty. Officers will be elected at the June meeting.
- B. Tod Hug reminded everyone the next meeting will be May 14 and will be a virtual meeting.

8. Executive Session

No executive session was needed.

9. Adjournment

**4-9-20-5 Vote**

MOTION: Stephen Seagrave SECOND: Mari Yoder MOTION PASSED

The meeting adjourned at 5:54 p.m.