

FOUR COUNTY BOARD OF ALCOHOL, DRUG ADDICTION,
AND MENTAL HEALTH SERVICES


Subject: Board Member Characteristics

Serial No. 2.3

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Adopted: 10-9-86

Revised: 5-10-90, 9-10-92, 6-10-10, 9-12-13, 6-11-15, 6-11-20, 5-08-25


Chairperson, John Nye

Board members shall be selected according to Section 340.02 Ohio Revised Code.

1. The Board shall consist of eighteen appointed members.
2. The Director of Mental Health and Addiction Services shall appoint six members of the Board, and the Board of County Commissioners from each county shall appoint members in as nearly as possible the same proportion as that county's population bears to the total population of the district, except that at least one member shall be appointed from each county. County Commissioner appointments are proportioned as follows: Defiance – 3, Fulton – 3, Henry – 3, and Williams – 3.
3. The director of mental health and addiction services shall ensure that at least one member of the Board is a clinician with experience in the delivery of mental health services, at least one member of the Board is a person who has received or is receiving mental health services, at least one member of the board is a parent or other relative of such a person, at least one member of the board is a clinician with experience in the delivery of addiction services, at least one member of the board is a person who has received or is receiving addiction services, and at least one member of the board is a parent or other relative of such a person. A single member who meets both qualifications may fulfill the requirement for a clinician with experience in the delivery of mental health services and a clinician with experience in the delivery of addiction services.
4. Members shall be residents of the district and shall be interested in mental health programs and facilities or in alcohol or drug addiction programs.
5. No member or employee of the Board shall serve as a member of the board of any agency with which the Board has entered into a contract for the provision of services or facilities. No member of the Board shall be an employee of any agency with which the Board has entered into a contract for the provision of services or facilities. No person shall be an employee of a Board and such an agency unless the Board and agency both agree in writing.
6. No person shall serve as a member of the Board whose spouse, child, parent, brother, sister, grandchild, stepparent, stepchild, stepbrother, stepsister, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law serves as a member of the board of any agency with which the Board has entered a contract for the provision of services or facilities. No person shall serve as a member or employee of the Board whose spouse, child, parent, brother, sister, stepparent, stepchild, stepbrother, stepsister, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law serves as a county commissioner of any of the four counties under the jurisdiction of the Board.

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7. Each member shall be appointed for a term of four years, commencing the first day of July. No member shall serve more than two consecutive four-year terms. A member may serve for three consecutive terms only if one of the terms is less than two years. A member who has served two consecutive four year terms or three consecutive terms totaling less than ten years is eligible for reappointment for one year following the end of the second or third term, respectively.
8. When a vacancy occurs, the expired or unexpired term shall be filled in the same manner as the original appointment. **The appointing authority shall be notified of any vacancy.** The Nominating Committee shall actively recruit candidates according to state guidelines for state appointments and upon request from a board of county commissioners for county appointments.

All efforts will be made to fill vacancies within sixty days of such notice.
9. Any member of the Board may be removed from office by the appointing authority for neglect of duty, misconduct, or malfeasance in office, and shall be removed by the appointing authority if the member's spouse, child, parent, brother, sister, step-parent, stepchild, stepbrother, stepsister, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law serves as a county commissioner of a county or counties under the jurisdiction of the Board or serves as a member of employee of the board of an agency with which the Board has entered a contract for the provision of services or facilities. The member shall be informed in writing of the charges and afforded an opportunity for a hearing. Upon the absence of a member within one year from either four board meetings or from two board meetings without prior notice, the Board shall notify the appointing authority, which may vacate the appointment and appoint another person to complete the member's term.
10. Members of the Board shall serve without compensation, but may be reimbursed for actual expenses incurred in the performance of their duties, as defined by the rules of the Department of Mental Health and Addiction Services.
11. As nearly as possible, membership on the Board shall reflect the demographic characteristics of the four-county area.