

## FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355  
**Meeting Minutes**  
April 10, 2025

1. Call to Order and Introduction of Guests

Board chairperson John Nye called the April meeting of the Four County Adamhs Board to order at 5:30 p.m.

**Present:** Karen Bleeks, Sandy Herman, Tod Hug, Tim Livengood, Jeff Mayer, Tim Meister, Roy Miller, John Nye, Michelle Oyer-Rose, William Richter, M.D., Cindy Rose, Stephen Seagrave, Wayne Smith, Mari Yoder

**Absent:** Sandi Weirauch

**Guests:** Dawn Miller, Maumee Valley Guidance Center; Ruth Peck, Recovery Services of Northwest Ohio; Christine McVay, OhioGuidestone; Pat Hardy, OhioGuidestone; Mackenzi Fischer-Roytek, Swanton Area Community Coalition

**Staff Present:** Tonie Long, Bethany Shirkey, Angelica Abels, Lisa Jones

2. Community Response- Christine McVay, OhioGuidestone, reported that the walk-in clinics are doing well. She informed the Board that they have opened one in Defiance. Ruth Peck, Recovery Services of Northwest Ohio, stated that a resident at Serenity Springs gained custody of her baby, and she is scheduled to be done with the program soon. Another resident is completing the program and she has an infant as well and she has been granted visitation with her child. Mackenzi Fischer-Roytek, Swanton Area Community Coalition stated that they are involved in several Swanton schools. Swanton high school students are currently working on a community project for Coping Kits for youth struggling with domestic difficulties in collaboration with their School Resource Officer and police department.

*Pat Hardy from OhioGuidestone entered the meeting at 5:31 p.m.*

3. Approval of Board Minutes of January 11, 2025

**4-10-25-1 Vote**

MOTION: Mari Yoder

SECOND: Dr. Richter

MOTION PASSED

4. Approval of Board Minutes of March 14, 2025

**4-10-25-2 Vote**

MOTION: Tim Livengood

SECOND: Sandy Herman

MOTION PASSED

5. Board Ends

Policy Review

- A. Board member Stephen Seagrave reported that he has reviewed Policy 1.3 (Subsidy Priorities) and the Board is in compliance.
- B. Board member Jeff Mayer reported that he has reviewed Policy 1.4 (Statement of Principles) and the Board is in compliance.
- C. Board member Karen Bleeks reported that she has reviewed Policy 2.2 (Board Responsibility Areas) and the Board is in compliance.
- D. Board member Tod Hug reported that he has reviewed Policy 2.4 (Board Discipline). Tod proposed that the policy language be updated. It was tabled until the next board meeting.
- E. Board member Sandy Herman reported that she has reviewed Policy 3.3 (CEO Performance) and the Board is in compliance.
- F. Board member Karen Bleeks reported that she has reviewed Policy 4.3 (Protection of Assets) and the Board is in compliance.

6. Board Monitoring

- A. Board member Jeff Mayer reported that he has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance. (A copy of the FY25 third quarter report follows the meeting minutes.)
- B. 3<sup>rd</sup> Quarter Utilization Report-Bethany Shirkey reported there were 265 crisis screens for youth and adults in 3<sup>rd</sup> quarter, this is up from the same quarter the previous fiscal year. There was one grievance filed for the quarter, but it was resolved. Client access to care was well below number of days for contractual requirements. Number of days from first contact to assessment and number of days from assessment to treatment are all in compliance. There were 20 out of county screens, all but three were from Ohio. Bethany reported that after reaching out to contracted agencies on personnel shortages, there are 10 open positions.

One agency is on a hiring freeze due to the uncertainty of federal funds.

- C. CEO Report-Tonie Long gave all Board members a copy of the completed Strategic Plan. She stated she will provide a progress report at the June and January meeting. Tonie announced that six northwest Ohio ADAMhs Boards have been awarded a \$300,000 grant to develop a written, comprehensive plan to provide behavioral health services following any type of disaster or crisis. She explained such services would be needed following a natural disaster such as a tornado or any type of accident that results in numerous serious injuries or fatalities. The grant is funded by the Bipartisan Safer Communities Act for Behavioral Health Disaster Preparedness. TBD Solutions, a Grand Rapids, Michigan firm, has been selected to work with the Boards to prepare a written plan for each board as well as a broader plan that details how the board areas would work together to provide behavioral health services when a disaster affects multiple Board areas, or is too great for a board area to handle on its own. The following Boards are also part of the grant; Putnam County; Paulding County, Van Wert and Mercer Counties; Hancock County; Allen, Auglaize, Harding and Huron/Erie Counties. Tonie said the plan should be completed by the end of the year and includes funds to train all relevant partners in each Board area about how behavioral health services would be accessed when a disaster occurs. \$256,000 of the regional grant will cover the cost of the TBD Solutions' services. She added that the Four County ADAMhs Board will directly receive \$12,000 in uncommitted funds from the grant and will apply toward training in traumatic grief from Recovery Services of NW Ohio. Tonie also introduced Lisa Jones. Lisa is part-time Project Manager. She will monitor and complete required reporting for all grants and seek and apply for additional grant funding programs that will benefit the Board's behavioral health programming and services. Lisa will also work on achieving the Culture of Quality certification, compliance with policies and other duties as needed. Tonie reported that she intends to complete the Culture of Quality Program. The Culture of Quality Program has been developed by the Ohio Association of County Behavioral Health Authorities (OACBHA) and its member Boards to improve the quality of the statutorily mandated functions of county Boards administering local alcohol, drug addiction and mental health services for Ohioans. The Culture of Quality brings consistency to the local Board system through self-regulation while preserving flexibility for Boards to be responsive to the needs of their respective constituencies. Once finished, the Board Association will review the Four County Board's policy manual for completeness before it is recognized as a Certified Culture of Quality program.

7. Approval of the Approval Agenda

- A. To authorize filing calendar year 2025 adjusted appropriations and estimated revenue as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2025 appropriations and estimated revenue to carry out the fiscal functions of the Board as allowed in ORC Section 340.032.
- B. To authorize payment of the itemized list of invoices as presented to the Board at the April 10, 2025 Board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- C. The CEO requests the Board to rescind the Memorandum approved on March 13, 2025 to the FY25 contract with NW Ohio Community Action Commission due to a typographical error.
- D. To authorize the Board CEO to sign an amendment to the FY25 contract with NW Ohio Community Action Commission for an amount not to exceed \$132,000 for the period July 1, 2024 through June 30, 2025.
- E. To authorize the Board CEO to reimburse Fulton County Health Department \$5,500 for the Board's share of the health survey.
- F. The Four County Board of Alcohol, Drug Addiction and Mental Health Services authorizes and directs its CEO to carry out the following duties on behalf of the Four County ADAMhs Board: Take all necessary steps to negotiate and execute the following service contracts, not to exceed the indicated amounts for the 2026 fiscal year.

Center for Child and Family Advocacy	— \$ 240,000
Maumee Valley Guidance Center	— \$1,477,550
New Home Development Company	— \$ 520,500
Northwest Ohio Community Action Commission	— \$ 95,000
OhioGuidestone	— \$1,384,796
Recovery Services of Northwest Ohio	— \$1,220,000
Health Partners of Western Ohio	— \$ 540,000
Arrowhead Behavioral Health	— \$ 100,000
Williams County Health Department	— \$ 115,000

4-10-25-3 Vote

MOTION: Tod Hug

SECOND: Wayne Smith

MOTION PASSED

8. New Business

- A. May Board meeting will be on 5/8/2025.

9. Executive Session

*No executive Session was needed.*

10. Adjournment

**4-10-25-4 Vote**

MOTION: Sheriff Miller

SECOND: Jeff Mayer

MOTION PASSED

The meeting adjourned at 6:15 p.m.



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Board Chairperson, John Nye

