

## FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355

### Meeting Minutes

December 11, 2025

*The meeting was held at an alternate, publicly noticed location in compliance with Ohio Revised Code 121.22: the Barn Restaurant at Sauder Village, 22611 State Route 2, Archbold, Ohio 43502.*

1. Call to Order and Introduction of Guests.

Board chairperson John Nye called the December meeting of the Four County ADAMhs Board to order at 5:32 p.m.

**Present:** Karen Bleeks, Sandy Herman, Darrell Handy, Tod Hug, Jill Mack, Jeff Mayer, Roy Miller, John Nye, Michelle Oyer-Rose, Cindy Rose, Stephen Seagrave, Mari Yoder, Nick Varano

**Absent:** Tim Meister, Tim Livengood, Dr. William Richter, Wayne Smith

**Guests:** None

**Staff Present:** Tonie Long, Bethany Shirkey, Angelica Abels, BJ Horner, Lisa Jones

Community Response- None

2. Approval of Board Minutes of October 9, 2025.

**12-11-25-1 Vote**

MOTION: Tod Hug

SECOND: Darrell Handy      MOTION PASSED

3. Board Ends

- A. Board member Sandy Herman reported that Policy 1.1 (Mission Statement) will be updated to align with the new mission statement adopted by the Board as part of the strategic plan.
- B. Board member Wayne Smith emailed a statement that was read by Board Chair stating that he has reviewed Policy 3.1 (Delegation Style) and the Board is in compliance.
- C. Board member Tod Hug reported that he has reviewed Policy 4.2 (Personnel & Compensation) and the Board is in compliance.

**12-11-25-2 Vote**

MOTION: Tod Hug

SECOND: Roy Miller

MOTION PASSED

4. Approval of the Approval Agenda

- A. To authorize the filing of calendar year 2025 adjusted appropriations and estimated revenue, calendar year 2026 appropriations and estimated revenue, as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2025 appropriations and estimated revenue to carry out the fiscal functions of the Board as allowed in ORC Section 340.02. *(A copy follows the meeting minutes.)*
- B. To authorize payment of the itemized list of bills as presented to the Board at the December 11, 2025 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*

- C. To authorize the CEO to contract with Secure Telehealth to provide patients with video conferencing and telemedicine visits in an amount not to exceed \$6,120. for the period December 1, 2025, through November 30, 2026.
- D. To authorize the CEO to execute agreements for the administration of the Recovery Housing Program funds in an amount not to exceed \$216,122.04 for the period July 1, 2025 through June 30, 2026.

**12-11-25-3 Vote**

MOTION: Stephen Seagrave

SECOND: Nick Varano

MOTION PASSED

New Business

- A. The next meeting will be on January 8, 2026.

6. Executive Session

No executive session was needed.

7. Adjournment

**12-11-25-4 Vote**

MOTION: Stephen Seagrave

SECOND: Nick Varano

MOTION PASSED

The meeting adjourned at 5:47 p.m.

  
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Board Chairperson, John Nye