

## FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419-267-3355

### Meeting Minutes

January 9, 2025

#### 1. Call to Order and Introduction of Guests

Board chairperson John Nye called the January meeting of the Four County ADAMhs Board to order at 5:30 p.m.

**Present:** Karen Bleeks, Sandy Herman, Tod Hug, Marcia Mohre, Jeff Mayer, John Nye, Roy Miller, Dr. Richter, Cindy Rose, Michelle Oyer-Rose, Stephen Seagrave, Wayne Smith

**Absent:** Sandra Weirauch, Mari Yoder

**Guests:** Ruth Peck, Recovery Services of NW Ohio; Roberta Mack; Center for Child and Family Advocacy, Patricia Hardy; OhioGuidestone, Christine McVay; OhioGuidestone, Dawn Miller; Maumee Valley Guidance Center.

**Staff Present:** Tonie Long, Angelica Abels, Bethany Shirkey, BJ Horner

Community Response – Roberta Mack reported that the SART clinic will be presented with a community award. Their full-time Prevention Coordinator and part-time prevention employee educated 3,417 students in 2024 versus 998 in 2023. Ruth Peck from Recovery Services of NW Ohio announced the open house on Friday, January 10<sup>th</sup> from 1-3 p.m. for Serenity Haven. She invited all to attend. Christine McVay from OhioGuidestone reported that they have opened an Urgent Care walk-in clinic in Defiance. It will be open one day a week.

#### 2. Approval of Board Minutes of December 12, 2024.

##### 1-9-25-1 Vote

MOTION: Jeff Mayer

SECOND: Marcia Mohre

MOTION PASSED

#### 3. Board Ends

Board member Roy Miller reported that he has reviewed Policy 2.6 (Committees). He suggested changes to item D to add that the audit committee meet annually to review the yearly Board audit and the audits of contractual providers. He also suggested that an item be added to include an Executive Committee. This committee would be responsible for reviewing and making recommendations to the Board on potential policy changes, and acting in an advisory capacity to the CEO, making recommendations to help guide the organization toward its mission. The Executive Committee shall meet on an as-needed basis. The committee will consist of one Board member from all four counties including Adamhs Board chair and the CEO and shall be newly appointed each year. With these changes, the Board agreed to the policy changes.

##### 1-9-25-2 Vote

MOTION: Roy Miller

SECOND: Dr. Richter

MOTION PASSED

A. Michelle Oyer-Rose reported that she has reviewed Policy 3.2 (CEO Job Expectations) and that the board is in compliance.

B. Board member Stephen Seagrave reported that he has reviewed Policy 3.4 (CEO Qualifications) and that the Board is in compliance.

4. Board Monitoring

- A. Board member Marcia Mohre reported that she has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance. *(A copy of the FY25 second quarter report follows the meeting minutes.)*
- B. 2nd Quarter Utilization- Bethany Shirkey reported there were no grievances in 2<sup>nd</sup> quarter. Client access to care averaged 2.6 days from number of days from first contact to outpatient assessment. Out of town screens were down from 1<sup>st</sup> quarter. Total screens went up slightly from 1<sup>st</sup> quarter. Bethany reported that she reached out to four Board contracted agencies for information regarding workforce shortage. She was able to gather data from three of the four agencies. Two responded a workforce shortage in Prevention/Case Management, Crisis, and Licensed Clinicians. Most of the workforce need is licensed clinicians.
- C. CEO Report-Tonie reported that a rough draft of the strategic plan is almost complete and will be presented to the Board at the next meeting. She thanked Sandy Herman and Mari Yoder for their input. The grief training that Recovery Services of NW Ohio has been started. They now have two staff members in the process of certification in grief training. She stated that grief information will be sent to law enforcement, funeral homes, and schools. Tonie shared that referrals are needed for the Peer Recovery Supporter Training being held at the Board June 23 through June 27<sup>th</sup>. OhioMHAS is providing a live, interactive 40-hour PRS Training. The training is open to anyone that has personally been in recovery from mental health and/or substance use. Upon successful completion, participants will be eligible to apply for Adult Peer Recovery Supporter Certification in Ohio. BJ will mentor anyone interested in this free training. Tonie also shared that she and Bethany will be attending the OACBHA Legislative Day on January 28<sup>th</sup> in Columbus. The day will focus on building connections with the Representatives and Senators serving in Ohio's 136<sup>th</sup> General Assembly and highlighting budget priorities for the SFY 2026-2027 biennial budget. Tonie also touched on the passage of HB 257 that was signed by Governor DeWine this week. The bill allows for certain public bodies to meet virtually. She stated she will inform the Board of the details once she learns more.

5. Approval of the Approval Agenda

- A. To authorize filing calendar year 2025 adjusted appropriations and estimated revenue as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2025 appropriations and estimated revenue to carry on the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy follows the meeting minutes.)*
- B. To authorize payment of the itemized list of invoices as presented to the Board at the January 9, 2025 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- C. In accordance with Revised Code Sections 340.03(A), the Four County Alcohol Drug and Mental Health Services Board is hereby giving notice of the Board's intention to make substantial changes and or non-renewal of contracts with providers for FY 2026. *(A copy of the draft letter follows the meeting minutes.)*
- D. To authorize the CEO to provide an amount not to exceed \$7,500 for support of Together We Can Make A Difference for the period January 9, 2025 through June 30, 2025.
- E. To authorize the CEO to amend the FY25 contract with Recovery Services of NW Ohio in an amount not to exceed \$1,485,733 for the period July 1, 2024 through June 30, 2025

**1-9-25-3 Vote**

MOTION: Tod Hug

SECOND: Stephen Seagrave      MOTION PASSED

- F. To authorize the CEO to amend the FY25 contract with Maumee Valley Guidance Center in

an amount not to exceed \$1,769,080 for the period July 1, 2024 through June 30, 2025.

*Roy Miller abstained from the vote.*

**1-9-25-4 Vote**

MOTION: Sandy Herman

SECOND: Dr. Richter

MOTION PASSED

6. New Business

A. The next meeting, if held, will be February 13, 2025. March 13<sup>th</sup> will be mandatory board member training.

7. Executive Session

*No Executive Session was needed.*

8. Adjournment

**1-9-25-5 Vote**

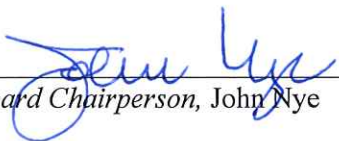
MOTION: Roy Miller

SECOND: Dr. Richter

MOTION PASSED

The meeting adjourned at 6:29 p.m.

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Board Chairperson, John Nye

