

FOUR COUNTY ADAMHS BOARD

T-761 SR 66
Archbold, Ohio 43502
419/267-3355

Meeting Minutes

May 8, 2025

1. Call to Order and Introduction of Guests

Board chairperson John Nye called the May meeting of the Four County ADAMhs Board to order at 5:30 p.m.

Present: Karen Bleeks, Sandy Herman, John Nye, Cindy Rose, Stephen Seagrave, Michelle Oyer-Rose, Tod Hug, Tim Livengood, Tim Meister, Dr. William Richter

Absent: Roy Miller, Jeff Mayer, Mari Yoder, Sandi Weirauch, Wayne Smith

Guests: Roberta Mack, The Center for Child and Family Advocacy, Shannon Cousino, NW Ohio Guardianship Board, Christine McVay, OhioGuidestone, Dawn Miller, Maumee Valley Guidance Center, Jay Budde NW Ohio Guardianship Board, Pat Hardy, Ohio Guidestone, Ruth Peck, Recovery Services of NW Ohio, Joanna Gioia, OhioGuidestone

Staff Present: Tonie Long, Bethany Shirkey, Angelica Abels, BJ Horner, and Lisa Jones

Community Response- Roberta Mack, The Center for Child and Family Advocacy stated that there will be an open house celebrating the agency's 30-year anniversary. The event will be held on June 17th from 11-2:30pm. Invites will be sent out this week or early next week. There will be refreshments and a giveaway for a family fun basket. Christine McVay, OhioGuidestone shared that walk-in clinics are doing well. They are happy with Defiance and Napoleon turn out. Crisis has been busy. There has been a decrease in kids seen but an increase in adults seen. Shannon Cousino, NW Ohio Guardianship Board shared that the mission of the board is to provide guardianship to those over 18 who have health issues, dementia, Board of DD services, or may be transient to keep them safe and stable. Referrals for the program are obtained through the courts, the Board of DD, ADAMhs Board, and client advocates. They currently serve Defiance, Fulton, and Williams Counties. It has been just over a year that they have been up and running. Shannon states the program is a success as they have gone from 1 ward to 22. There is a huge need for stable housing for clients. Dawn Miller, Maumee Valley Guidance Center states they are seeing great results from EMDR (Eye Movement Desensitization and Reprocessing) therapy. After clients have participated in EMDR they are on average returning for 1-3 sessions when new issues arise. Jay Budde, NW Ohio Guardianship Board shared that he is grateful for the support of the ADAMhs Board and appreciates the CEO's advice. He explained that guardianship refers to guardianship of the person not the estate. Ruth Peck, Recovery Services of NW Ohio states that they were able to send 2 staff members to be trained in grief counseling and are currently open for referrals. Pat Hardy, OhioGuidestone explained IOP (Intensive Outpatient Programming for substance use) and states that in Defiance within the next 2 weeks there will be evening IOP services available. Joanna Gioia, OhioGuidestone reports that they have opened a ReadyCare Clinic in Bryan. They offer assessments and behavioral health services.

2. Approval of Board Minutes of April 10, 2025

5-8-25-1 Vote

MOTION: Dr. William Richter

SECOND: Sandy Herman

MOTION PASSED

3. Committee Reports: Dr. Richter reported that the first meeting of the executive committee was held on February 18, 2025. The committee discussed board size and stated the committee is recommending that the board continue to stay an 18-member board. Dr. Richter discussed and defined quorum.

4. Board Ends

- A. Cindy Rose reported that she has reviewed Policy 2.3 (Board Member Characteristics) and the Board recommended changes to Policy 2.3 to reflect update membership appointment distribution requirements of ORC340.02. Motion was presented to accept changes.

5-8-25-2 Vote

MOTION: Cindy Rose

SECOND: Dr. William Richter

MOTION PASSED

Jay Budde left meeting at 5:47

- B. Tod Hug reported that he has reviewed Review Policy 2.4 (Board Discipline) and recommended changes to Policy 2.4 to reflect board procedures. Motion was presented to accept changes.

5-8-25-3 Vote

MOTION: Tim Livengood SECOND: Dr. William Richter MOTION PASSED

- C. Board member Mari Yoder emailed the CEO that she has reviewed Policy 2.1 (Philosophy of Governance) which was read by chairperson John Nye. Mari suggested wording changes to Policy 2.1. Motion was presented to accept changes.

5-8-25-4 Vote

MOTION: Tim Meister SECOND: Tod Hug MOTION PASSED

- D. Board member Dr. Richter reported that he has reviewed Policy 2.5 (Election of Officers) and the board is in compliance.

5-8-25-5 Vote

MOTION: Dr. William Richter SECOND: Cindy Rose MOTION PASSED

5. Board Monitoring

A. CEO Report – Tonie presented a spread sheet to Board members as requested at the April 2025 meeting. The Spreadsheet will allow Board members to compare and contrast fiscal years 24 and 25. Tonie shared that H.B. 96 has not been finalized however; significant changes are being recommended for money coming to the Board. There will now be 6 categories for spending. This change will offer the Board more flexibility for spending. More challenging, is the new formula for how they will roll dollars out to the State. It will be based on population and poverty. Other indicators such as overdose rates, and suicide rates are also being considered by the State. As far as State dollars, Tonie states the Board can expect to receive what they received last year, but there is a big question mark when it comes to Federal funds. In 2027 there will be a projected 6 million dollar cut to crisis services across the State. Tonie states, “the Board is trying to put itself in a position to continue to support the quality of life for those we serve.” As for now, Tonie states, “We need to move forward with contracts that will provide our residents with behavioral health services that can help them live satisfying, productive lives.”

6. Approval of the Approval Agenda

- A. To authorize payment of the itemized list of invoices as presented to the Board at the May 8, 2025 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- B. To authorize filing calendar year 2025 adjusted appropriations and estimated revenue as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2025 appropriations and estimated revenue to carry on the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy follows the meeting minutes)*
- C. To authorize the Board CEO to contract with Children’s Resource Center (CRC) to provide youth stabilization services for an amount not to exceed \$30,000. This will be for the period of July 1, 2025 to June 30, 2026.
- D. To authorize the Board CEO to enter into a shared payment agreement with each Four County Job and Family Services and the County Juvenile Court to provide Long Term Youth and Young Adults up to age 20, residential and special placements for an amount not to exceed \$110,000. This will be for the period of July 1, 2025 to June 30, 2026.
- E. To provide funding support to CASA in an amount not to exceed \$25,000 for the period of July 1, 2025 through June 30, 2026.
- F. To authorize the Board CEO to contract with Northwest Ohio Educational Service Center to provide school navigation services for an amount not to exceed \$80,000. This shall be for the period of July 1, 2025 through June 30, 2026.
- G. To provide funding support to Together We Can Make a Difference in an amount not to exceed \$5,000 for the period of July 1, 2025 through June 30, 2026.
- H. To authorize the Board CEO to sign a contract with Recovery Services of Northwest Ohio, upon receipt of official written Notice of Award, for Women’s Treatment Grant services in an amount not to exceed \$200,000 for the period of July 1, 2025 through June 30, 2026.
- I. To authorize the Board CEO to contract with SARAH’s House for an amount not to exceed \$25,000 for

the period of July 1, 2025 through June 30, 2026.

- J. To authorize the Board CEO to provide funding support in an amount not to exceed \$55,000 to the Guardianship Service Board for the period of July 1, 2025 to June 30, 2026.
- K. To authorize the Board CEO to contract with Amanda Waldfogel for the period of July 1, 2025 through June 30, 2026 consumer advocate/support group leader with the contract not to exceed \$3000 (or at a rate of \$100 per meeting with participants and \$25 per meeting with no participants), an amount that includes reimbursement for travel, meetings and other expenses directly related to the work assignments for the Four County ADAMhs Board.
- L. To authorize the Board CEO to provide funding support to the Multi-Area Narcotics Unit (MAN-Unit) in an amount not to exceed \$20,000 for the period of July 1, 2025 through June 30, 2026.
- M. To authorize the Board CEO to provide funding to the Drug Free Coalition to provide substance misuse education, awareness, and collaboration with community members and organizations for an amount not to exceed \$90,000 for the period of July 1, 2025 through June 30, 2026. The coalitions consist of the:
- Defiance County Health Department
 - Swanton Area Community Coalition (SACC)
 - Fulton County Health Department (HC3)
 - Williams County Health Department's ECHO Coalition
- N. To authorize the Board CEO to contract with NAMI Four County to provide mental health awareness and public education for an amount not to exceed \$7,000 for the period of July 1, 2025 through June 30, 2026.
- O. To authorize the Board CEO to sign a memorandum agreement to provide support to the Specialty Docket Initiative to provide treatment interventions, more intense monitoring, and more family involvement to offenders for an amount of \$35,000 for each of the courts not to exceed \$140,000 for the period of July 1, 2025 through June 30, 2026. The four specialty dockets include:
- Williams County Common Pleas Court (Drug Court)
 - Fulton County Please Court (Drug Court)
 - Williams County Juvenile Specialty Docket
 - Henry County Juvenile Specialty Docket

5-8-25-6 Vote

MOTION: Tod Hug

SECOND: Karen Bleeks

MOTION PASSED

7. New Business

- A. Richter, Chairman of the nominating committee, presented officer nominations for FY26. John Nye was renominated for Board Chairperson and Tod Hug was renominated as Vice-Chairperson. Based on the committee's recommendation the following motion is made.

Motion to nominate John Nye, Chairperson and Tod Hug, Vice-Chairperson for FY26

5-8-25-7 Vote

MOTION: Dr. William Richter

SECOND: Michelle Oyer-Rose

MOTION PASSED

8. Executive Session

No executive session was needed.

9. Adjournment


5-8-25-8 Vote

MOTION: Dr. William Richter

SECOND: Tim Livengood

MOTION PASSED

The meeting adjourned at 6:25 p.m.


Board Chairperson, John Nye

