

# FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355

## Meeting Minutes

April 11, 2024

### 1. Call to Order and Introduction of Guests

Board chairperson John Nye called the April meeting of the Four County ADAMhs Board to order at 5:30 p.m.

**Present:** Karen Bleeks, Sandy Herman, Tod Hug, Roy Miller, Marcia Mohre, John Nye, William Richter, M.D., Cindy Rose, Wayne Smith, Sandi Weirauch, Mari Yoder

**Absent:** Jeff Mayer, Michelle Oyer-Rose, Stephen Seagrave

**Guests:** Roberta Mack, Center for Child and Family Advocacy; Connie Planson, Maumee Valley Guidance Center; Ruth Peck, Recovery Services of Northwest Ohio

**Staff Present:** Tonie Long, Bethany Shirkey, Angelica Abels, BJ Horner

### 2. Community Response- Roberta Mack, Center for Child and Family Advocacy stated she is going to hire a nurse for the SART clinic. Ruth Peck, Recovery Services of Northwest Ohio stated that an open house is tentatively scheduled for the end of May. Construction on Serenity Haven is ongoing.

### 3. Approval of Board Minutes of January 11, 2024 and March 14, 2024

#### 4-11-24-1 Vote

MOTION: Dr. William Richter

SECOND: Sandi Weirauch

MOTION PASSED

### 4. Board Ends

#### Policy Review

A. Policy 1.3 (Subsidy Priorities) was tabled until the next board meeting.

B. Policy 1.4 (Statement of Principles) was tabled until the next board meeting.

C. Board member Karen Bleeks reported that she has reviewed Policy 2.2 (Board Responsibility Areas) and the Board is in compliance.

D. Board member Tod Hug reported that he has reviewed Policy 2.4 (Board Discipline) and the Board is in compliance.

E. Board member Michelle Oyer-Rose e-mailed the CEO that she has reviewed Policy 3.2 (CEO Job Expectations) and the Board is in compliance. The e-mail was read by Board Chair John Nye.

F. Board member Sandy Herman reported that she has reviewed Policy 3.3 (CEO Performance) and the Board is in compliance.

G. Karen Bleeks reported that she has reviewed Policy 4.3 (Protection of Assets). Karen proposed that the policy language be updated to include cyber security. Tonie Long stated she will inquire with First Insurance to ensure that the Board is protected from cyber security threats. The policy was tabled until the next board meeting.

#### 4-11-24-2 Vote

MOTION: Roy Miller

SECOND: Sandy Herman

MOTION PASSED

### 5. Board Monitoring

A. 3<sup>rd</sup> Quarter Utilization-Bethany Shirkey reported totals for screens were down from the previous fiscal year. No complaints were filed for the quarter and only one for the year. Client access to care was in compliance with contractual requirements. Number of days from first contact to assessment and number of days from assessment to treatment are all in compliance.

B. CEO Report-Tonie Long reported that New Home Development anticipates receiving additional match funding from the Ohio Department of Mental Health and Addiction Services and from the Ohio Housing Finance Agency. If approved, this may reduce the match dollars the Board already pledged for the project for a savings of \$250,000. The 10-unit supportive living housing project will be located in Defiance on Upton Avenue. In addition, the Department of Housing and Urban Development (HUD) through the Ohio Department of Mental Health and Addiction Services (OHMAS) plans to award \$335,000 in additional funding to subsidize recovery housing for low- and moderate-income persons receiving behavioral health services. The board was approved for the unspent carry over funds of \$97,170 from the State Opioid Response (SOR) grant. The funds will be used to support services at Recovery Services of Northwest Ohio. Tonie reported that three adults have received short-term mental health stabilization services as a result of the agreement with Unison Behavioral Health in Bowling Green. The cost of these services is covered by a regional state grant. BJ Horner, Manager of Community Services, has updated the Board's Facebook page.

C. Board member Marcia Mohre reported that she has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance. *(A copy of the FY24 third quarter report follows the meeting minutes.)*

6. Approval of the Approval Agenda

- A. To authorize payment of the itemized list of bills as presented to the Board at the April 11, 2024 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- B. To authorize filing calendar year 2024 adjusted appropriations and estimated revenue, as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2024 appropriations and estimated revenue to carry out the fiscal functions of the Board as allowed in ORC Section 340.032.
- C. To accept as amended the five-year contract with CliftonLarsonAllen LLP for auditing procedures in the amount of \$610,675 for FY2022 - FY2026.
- D. The Four County Board of Alcohol, Drug Addiction and Mental Health Services authorizes and directs its CEO to carry out the following duties on behalf of the Four County ADAMhs Board: Take all necessary steps to negotiate and execute the following service contracts, not to exceed the indicated amounts for the 2025 fiscal year.

Center for Child and Family Advocacy	– \$ 240,000
Maumee Valley Guidance Center	– \$1,677,550
New Home Development Company	– \$1,020,500
Northwest Ohio Community Action Commission	– \$ 95,000
OhioGuidestone	– \$1,494,796
Quadco Rehabilitation Center	– \$ 25,000
Health Partners of Western Ohio	– \$ 540,000
Arrowhead Behavioral Health	– \$ 100,000
Williams County Health Department	– \$ 115,000
County Drug Free Coalitions	– \$ 100,000

- E. To authorize the CEO to sign a contract with Carla B. Davis at \$135 per hour to provide legal representation for the Board Pursuant to ORC 5122.15(A)(10). The rates are per hearing and per hour, in the event time devoted to any one hearing exceeds one hour, for the period July 1, 2024 through June 30, 2025.
- F. To authorize the CEO to contract with Amanda Waldfoegel for the period July 1, 2024 through June 30, 2025 consumer advocate/support group leader with the contract not to exceed \$3,000 (or at the rate of \$100 per meeting with participants at \$25 per meeting with no participants), an amount that includes reimbursement for travel, meetings and other expenses directly related to the work assignments for the Four County ADAMhs Board.

**4-11-24-3 Vote**

MOTION: Dr. William Richter

SECOND: Tod Hug

MOTION PASSED

7. New Business

- A. The nominating committee will meet 15 minutes prior to the May Board meeting. A list of proposed officers will be presented at the meeting. Officers will be elected at the June meeting.

8. Executive Session

*No executive Session was needed.*

9. Adjournment

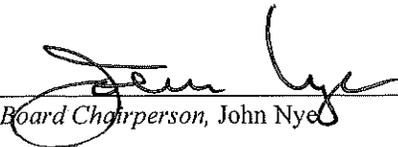
**4-11-24-5 Vote**

MOTION: Roy Miller

SECOND: Wayne Smith

MOTION PASSED

The meeting adjourned at 6:16 p.m.

  
Board Chairperson, John Nye