

FOUR COUNTY ADAMHS BOARD

T-761 SR 66
Archbold, Ohio 43502
419/267-3355

Meeting Minutes

September 10, 2020

1. Call to Order and Introduction of Guests

Board chairperson Tod Hug called the September meeting of the Four County ADAMhs Board to order at 5:30 p.m.

Present: Karen Bleeks, Sandy Herman, Tod Hug, Jeff Mayer, Roy Miller, Marcia Mohre, John Nye, Michelle Oyer-Rose, William Richter, M.D., Cindy Rose, Stephen Seagrave, Scott Stiriz, Sandi Weirauch, Mari Yoder

Absent: Wayne Smith

Guests: Connie Planson, Maumee Valley Guidance Center; Ruth Peck, Recovery Services of Northwest Ohio; Susan Cheeseman, Northwest Ohio Community Action Commission; Beth Gerken, Center for Child/Family Advocacy

Staff Present: Rob Giesige, Diane Goyings, Tonie Long, Bethany Shirkey

2. Community Response-Connie Planson, Maumee Valley Guidance Center, announced that the Guidance Center had been honored by the Defiance Chamber of Commerce for 60 years in operation, via a virtual awards ceremony. Ruth Peck, Recovery Services of Northwest Ohio, informed the Board that Recovery Services received CARF recertification and was commended for the commitment to clients.

3. Board CEO Rob Giesige announced that new Board member Wayne Smith could not be present at the meeting due to work commitments.

4. Approval of Board Minutes of June 11, 2020

9-10-20-1 Vote

MOTION: Dr. Richter

SECOND: Stephen Seagrave

MOTION PASSED

5. Board Ends

- A. Committee Appointments-A motion was made to approve the committee appointments as presented to the Board.

9-10-20-2 Vote

MOTION: Sandi Weirauch

SECOND: Dr. Richter

MOTION PASSED

B. Policy Review

1. Board member John Nye reported that he has reviewed Policy 2.1 (Service Accessibility) and the Board is in compliance.
2. A motion was made to approve updates to Policy 2.5 (Officer Roles) with additional changes as presented to the Board. (A copy of the updated policy is included with the minutes.)

9-10-20-3 Vote

MOTION: Stephen Seagrave

SECOND: Dr. Richter

MOTION PASSED

6. Board Monitoring

- A. FY20 Utilization Report-Tonie reported information is no longer received from the state hospital for section one of the report; therefore, that box will be replaced with data pertaining to number of individuals screened and admitted for hospitalization via crisis services. Only one grievance was reported for FY20, which was resolved. Pertaining to access to care, the number of days from 1st contact to assessment must be within 10 days, and then 14 days from assessment to schedule treatment appointment. Numbers were well under the 10 and 14 day requirements for the 4th quarter.

- B. CEO Report-Rob thanked the personnel committee for his recent evaluation. Rob met with Tod Hug

to review the results. Rob is working on goals for this year. The staff worked in the office for about a month before the governor mandated the mask order and is again working from home most days. The landlord installed new LED lights in the ADAMhs building and fixed some outside lights. The next phase will include painting the interior and installing new carpet. Most allocations were received with no cuts. Property taxes increased, perhaps due to the pipeline offsetting any expected delinquencies. FEMA grant approval is still pending. The Recovery Housing grant application was approved.

- C. Board member John Nye reported that he has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance.

7. Approval of the Approval Agenda

- A. To authorize filing calendar year 2020 adjusted appropriations and estimated revenue as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2020 appropriations and estimated revenue to carry on the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy follows the meeting minutes.)*
- B. To authorize payment of the itemized list of bills as presented to the Board at the September 10, 2020 board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- C. To authorize the CEO to sign a Title XX contract with Quadco Rehabilitation Center to be used for vocational and employment services not to exceed \$90,000 for the period of July 1, 2020 through June 30, 2021.
- D. To authorize the CEO to enter into an agreement with Oak Haven Residential Care Center for residential placement costs for one person. The amount shall not exceed \$10,000 for the period March 27, 2020 to June 30, 2021.
- E. To authorize the CEO to provide support in an amount not to exceed \$30,000 to Williams County Job and Family Services for coordination of school based services for the period July 1, 2020 through June 30, 2021.
- F. To provide funding support to CASA in an amount not to exceed \$25,000 for the period September 1, 2020 through June 30, 2021.
- G. To provide an amount not to exceed \$15,000 for support of Pillars of Success for the period September 1, 2020 through June 30, 2021.
- H. To authorize the CEO to enter into an agreement with Marsh Foundation for residential placement costs for one adolescent. The amount shall not exceed \$10,000 for the period July 1, 2020 to June 30, 2021.

9-10-20-4 Vote

MOTION: Dr. Richter

SECOND: Sandy Herman

MOTION PASSED

8. New Business

- A. Board members are reminded to send any change in email/address to Diane. Rob addressed the virus that recently infected the Board's emails. Members were reminded to carefully check the address line in emails received and not to open attachments if the email address doesn't look familiar.

9. Executive Session

No executive session was needed.

10. Adjournment

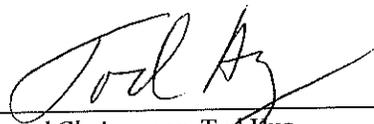
9-10-20-5 Vote

MOTION: John Nye

SECOND: Dr. Richter

MOTION PASSED

The meeting adjourned at 6:14 p.m.



Board Chairperson, Todd Hug