

# FOUR COUNTY ADAMHS BOARD

T-761 SR 66  
Archbold, Ohio 43502  
419/267-3355

## Meeting Minutes

September 12, 2024

### 1. Call to Order and Introduction of Guests

Board Chairperson John Nye called the September meeting of the Four County ADAMhs Board to order at 5:30 p.m.

**Present:** Sandy Herman, Jeff Mayer, John Nye, William Richter, M.D., Cindy Rose, Stephen Seagrave, Wayne Smith, Sandi Weirauch, Mari Yoder

**Absent:** Karen Bleeks, Roy Miller, Marcia Mohre, Michelle Oyer-Rose, Tod Hug

**Guests:** Connie Planson, Maumee Valley Guidance Center; Ruth Peck, Recovery Services of Northwest Ohio; Roberta Mack, Center for Child and Family Advocacy; Christine McVay, OhioGuidestone

**Staff Present:** Tonie Long, Bethany Shirkey, Angelica Abels, BJ Horner

#### Community Response-

Roberta Mack from the Center for Child and Family Advocacy reported that they are receiving an allocation to upgrade their core network system. Christine McVay from OhioGuidestone reported that the gazebo and memory path at the Renewal Center is almost complete. The gazebo was made possible by a donation from Big Lots and will honor those who've lost loved ones to overdose. OhioGuidestone will inform the Board when it is completed. Ruth Peck from Recovery Services of NW Ohio reported that the renovations at Serenity Haven are close to completion. There are vacancies. She will inform the Board when they schedule an Open House. Connie Planson from Maumee Valley Guidance Center stated that their on-site pharmacy is up and running. They plan an Open House on October 9, 2024 from 12-1. She encouraged Board members to attend.

### 2. Approval of Board Minutes of June 13, 2024

#### 9-12-24-1 Vote

MOTION: Dr. Richter

SECOND: Wayne Smith

MOTION PASSED

### 3. Board Ends

*A. Motion was made to approve the committee appointments with the change of Tod Hug to the Personnel Committee and Stephen Seagrave to the Audit Committee in the Board in Memo 9-12-24-1*

#### 9-12-24-2 Vote

MOTION: Stephen Seagrave

SECOND: Jeff Mayer

MOTION PASSED

1. Review of Policy 2.3 – Board member Cindy Rose reported that she has reviewed Policy 2.3 (Board Member Characteristics) and the Board is not in compliance. Changes to Ohio Revised Code section 340.02 allows Boards to have either 9, 12, 14, 15 or 18 board members. Cindy suggested that the Board move to a 15-member Board. She asked Tonie to discuss the matter with the Board attorney before a decision is made. The policy was tabled until the next Board meeting.
2. Board member Wayne Smith reported that he has reviewed Policy 1.2 (Service Accessibility) and the Board is in compliance.

#### 9-12-24-3 Vote

MOTION: Stephen Seagrave

SECOND: Sandi Weirauch

MOTION PASSED

### 4. Board Monitoring

- A. FY24 Utilization Report- Bethany Shirkey reported the 4<sup>th</sup> quarter totals were very good. She reported that telehealth was a little low compared to last year. Access to care was good. There was only one complaint filed for FY24 and it was resolved. She noted seeing higher needs in youth hospitalizations. Number of days from first contact to assessment and number of days from assessment to treatment are all in compliance.
- B. CEO Report-Tonie reported that the annual Board report for FY 24 is complete. She informed the Board that the most current version of the policy manual was printed and distributed to all Board members. She reported that the strategic plan is in process. Stakeholders have responded very well to the survey. Board members and stakeholders have until September

20<sup>th</sup> to respond. The Board will meet in October or November to look at the results of the survey. She stated that the hope is to complete the 5-year Strategic Plan at the January Board meeting. Tonie also reported that our Board has joined with other northwest Ohio Mental Health Boards to support the application of Lucas County's Zepf Center as the regional coordinating agency for MRSS (Mobile Response & Stabilization Services). The state has not made its selection but the Zepf Center has indicated that they would sub contract with OhioGuidestone to provide MRSS services, to our four-county area. Tonie also explained that the Board will receive \$113,311 in new funds for the multi-county regional project that is funded through the state, plus \$10,383 in carry over from last year. A portion has been earmarked for detox beds at Arrowhead Behavioral Health in Maumee in the amount of \$70,383; \$38,311 for adult mental health crisis stabilization beds at Unison Behavioral Health's Crisis Stabilization unit in Bowling Green, Ohio; residential housing in the amount of \$10,000 at the Terry Russell Home in Fostoria; and \$5,000 for Steady Path Forward in Findlay. The Board will also receive \$232,000 in Addiction Treatment Program in FY25. These funds are used for substance use treatment services and recovery supports for individuals active with drug courts. The Board received pass through funds to support the area's drug courts in the amount of \$140,000; and \$105,000 from a combined federal and state grant to help fund the navigator program in Patrick Henry school district. Tonie explained that the navigator helps school staff and families identify and connect with services to benefit students with mental health needs. Tonie informed the Board that the process for the State Opioid Response grant has changed and now requires an RFP and more oversight. She made the decision to allow the agencies to apply for these funds and that she will provide a letter of support if needed.

C. Policy 4.1 (Financial Conditions) was tabled until the next Board meeting.

5. Approval of the Approval Agenda

- A. To authorize payment of the itemized list of invoices as presented to the Board at the September 12, 2024 Board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*
- B. To authorize filing calendar year 2024 adjusted appropriations and estimated revenue as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2024 appropriations and estimated revenue to carry on the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy follows the meeting minutes.)*
- C. To authorize the CEO to sign a Title XX contract with Quadco Rehabilitation Center to be used for vocational and employment services not to exceed \$90,000 for the period of October 1, 2024 through September 30, 2025.
- D. To authorize the Board CEO to reimburse Defiance County Health Department \$5,500 for the Board's share of the health survey.
- E. To authorize the CEO to sign an amendment to the SFY 2025 contract with Maumee Valley Guidance Center for an amount not to exceed \$67,200.00 for the period July 1, 2024 through June 30, 2025.
- F. To authorize the CEO to sign an amendment to the SFY 2025 contract with Recovery Services of NW Ohio for an amount not to exceed \$36,500 for the period July 1, 2024 through June 30, 2025.

**9-12-24-4 Vote**

MOTION: Dr. Richter

SECOND: Sandy Herman

MOTION PASSED

6. New Business

- A. Board members are reminded to send any change in email/address/phone number to Angie.

7. Executive Session

No executive session was needed.

8. Adjournment

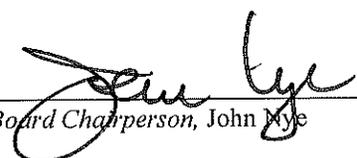
**9-12-24-5 Vote**

MOTION: Dr. Richter

SECOND: Mari Yoder

MOTION PASSED

The meeting adjourned at 6:17 p.m.

  
Board Chairperson, John Nye