

FOUR COUNTY ADAMHS BOARD

T-761 SR 66

Archbold, Ohio 43502

419/267-3355

Meeting Minutes

February 12, 2026

1. Call to Order and Introduction of Guests

Board chairperson John Nye called the February meeting of the Four County ADAMhs Board to order at 5:30 p.m.

Present: Karen Bleeks, Darrell Handy, Sandy Herman, Tim Livengood, Jeffrey Mayer, Tim Meister, Roy Miller, John Nye, Michelle Oyer-Rose, Cindy Rose, Stephen Seagrave, Wayne Smith, Nick Varano

Absent: Tod Hug, Jill Mack, Dr. William Richter, Mari Yoder

Guests: Kaylea Scott, Northwest Ohio Community Action Commission, Dawn Miller, Maumee Valley Guidance Center, Jessica Kline, New Home Development Company, Roberta Mack, The Center for Child and Family Advocacy, Dave Mack, Community Member, Brenda Byers, Recovery Services of NW Ohio, Christine McVay, OhioGuidestone, Pat Hardy, OhioGuidestone

Staff Present: Tonie Long, Angie Abels, Bethany Shirkey, BJ Horner, Lisa Jones

2. Community Response – Kaylea Scott of NOCAC reported that the agency is nearing full staffing levels and has seen a decrease in shelter utilization, possibly due to higher temperatures. The shelter has been open to the public as a warming station since December 1, 2025. NOCAC has also been conducting outreach and canvassing efforts throughout the four-county area to connect individuals experiencing homelessness with available resources. Dawn Miller of Maumee Valley Guidance Center reported that the agency is currently seeking to hire a counselor. Roberta Mack of The Center for Child and Family Advocacy shared that her agency also has staffing needs and is working to fill two clinician positions. Brenda Byers of Recovery Services of Northwest Ohio reported that the agency is seeking to hire a nurse. Christine McVay of OhioGuidestone reported that the Defiance walk-in clinic is now open three days per week—Tuesdays, Wednesdays, and Thursdays. Pat Hardy of OhioGuidestone added that the agency has a need for additional outpatient staff and announced that the next session of the Triple P Program will be held on Wednesdays in March at the Triangular Processing Annex in Wauseon.

3. Approval of Board Minutes of January 8, 2026.

2-12-26-1 Vote

MOTION: Darrell Handy

SECOND: Sandy Herman

MOTION PASSED

4. Board Ends

- A. Board member Karen Bleeks reported that she has reviewed Policy 1.4 (Statement of Principals) and the Board is in compliance.
- B. Board member Tim Livengood reported that he has reviewed Policy 2.2 (Board Responsibility) and the Board is in compliance.

5. Board Monitoring

- A. 2nd Quarter Utilization Report-Bethany Shirkey reported that 261 crisis screens were completed from October through December 2025, including 174 adults and 87 youth. Of these, 228 were clients in the four-county area and 33 were from outside the service area. Telehealth screenings decreased from the first quarter as OhioGuidestone increased in-person services. There were 101 resulting hospitalizations.

No grievances were reported during this period. Timeframes from first contact to assessment and from assessment to first outpatient appointment remain in compliance. Agencies identified their greatest staffing needs as licensed clinicians, prevention staff, and case managers.

6. Approval of the Approval Agenda

- A. To authorize payment of the itemized list of bills as presented to the Board at the February 12, 2026 board meeting under the provisions of Then and Now Certificate. *(A copy of the list follows the meeting minutes.)*
- B. To authorize the CEO to sign an amendment to the SFY 2026 contract with NOCAC to administer the Supportive Housing Grant increasing their contract by an amount not to exceed \$18,128. for the period July 1, 2025 through June 30, 2026.
- C. To authorize the CEO to contract with Harbor for the provision of ambulatory detoxification services in an amount not to exceed \$20,000. for the period July 1, 2025 through June 30, 2026.
- D. Upon recommendation of the CEO, the Board reviewed and approved the Community Assessment and Plan (CAP). *(A draft copy follows the meeting minutes.)*

2-12-26-2 Vote

MOTION: Stephen Seagrave

SECOND: Tim Livengood

MOTION PASSED

7. New Business

- A. The next meeting will consist of mandatory Board training on March 12, 2026, from 5:30 p.m. to 6:30 p.m. at the ADAMHS Board office. If necessary, a brief Board meeting will be held prior to the training.

8. Executive Session

No Executive Session was needed.

9. Adjournment

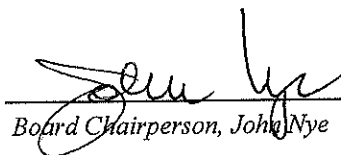
2-12-26-3 Vote

MOTION: Roy Miller

SECOND: Wayne Smith

MOTION PASSED

The meeting adjourned at 5:55 p.m.


Board Chairperson, John Nye