

FOUR COUNTY ADAMHS BOARD

T-761 SR 66
Archbold, Ohio 43502
419/267-3355

Meeting Minutes

September 10, 2026

1. Call to Order and Introduction of Guests

Board Chairperson Tod Hug called the September meeting of the Four County ADAMhs Board to order at 5:30 p.m.

Present: Karen Bleeks, Sandy Herman, Tod Hug, Tim Livengood, Tim Meister, Roy Miller, John Nye, Michelle Oyer-Rose, Nick Varano

Absent: Jeff Mayer, Jill Mack, Cindy Rose, Stephen Seagrave, Wayne Smith, Mari Yoder

Guests: Brenda Byers, Recovery Services of Northwest Ohio; Roberta Mack, Center for Child and Family Advocacy; Jessica Kline, New Home Development Company; Dawn Miller, Maumee Valley Guidance Center

Staff Present: Tonie Long, Bethany Shirkey, Angelica Abels, Karen VonDeylen, Lisa Jones

Community Response-Dawn Miller of Maumee Valley Guidance Center announced that the agency has recently launched a fatherhood program in Defiance and Fulton Counties that aims to assist those who are struggling with the criminal justice system, Job and Family Services, and child support. The program will provide fathers with parenting education and case management services. Brenda Byers of Recovery Services shared that the agency is working hard to ensure community members are aware of the Center for Grief and Healing and the specialized grief counseling services it offers.

Approval of Board Minutes of June 11, 2026

9-10-26-1 Vote

MOTION: Sandy Herman

SECOND: Roy Miller

MOTION PASSED

3. Approval of Board Minutes of July 31, 2026

9-10-26-2 Vote

MOTION: Tim Meister

SECOND: John Nye

MOTION PASSED

4. Board Ends

A. Committee Reports: Tod Hug shared that the Personnel Committee met to discuss ADAMhs Board CEO's annual evaluation which has since been presented and discussed with her.

B. *Motion was made to approve the committee appointments as presented to the Board in Memo 9-10-26-1*

9-10-26-3 Vote

MOTION: Tim Livengood

SECOND: Nick Varano

MOTION PASSED

C. Policy 1.2 (Service Accessibility). Policy was tabled and will be addressed at the October Board meeting.

5. Board Monitoring

A. 4.1 Financial Conditions (FY26)-4th Quarter Report- Board Member Tim Meister reported that he has reviewed Policy 4.1 (Financial Conditions) and that the Board is in compliance. (A copy of the FY26 fourth quarter report follows the meeting minutes.)

B. FY26 Utilization Report- Bethany Shirkey reported that FY26 totals were very good. There were a total of 1039 screens with 753 of those being adult and 286 youth. 920 of these screens were four county residents while 119 screens were from outside of the four-county service area. There were two complaints filed for FY26. Access to care remains strong. The number of days from first contact to assessment and number of days from assessment to treatment all remain in compliance. Bethany reported 13 current open positions among service providers with licensed clinical staff being the highest need. (A copy of the FY26 Quality Report follows the meeting minutes.)

C. CEO Report-Tonie welcomed new staff member Karen VonDeylen. Karen is the new Manager of Community Services. Karen brings extensive experience in the mental health field, including many years of direct service as well as supervisory leadership skills. Karen's background and expertise will be a valuable asset to the Board. Tonie shared with the Board that she applied for and was awarded \$180,000 through the OneOhio Grant. The Board will contract with Harbor to provide Supported Employment services for individuals with Serious Mental Illness (SMI) and those with co-occurring substance use and mental health disorders. These services are designed to help clients obtain and maintain meaningful employment while also providing ongoing support to navigate workplace expectations and evolving employment requirements. Tonie shared that the Board also received funding to help put on Overdose Awareness events in each of the four counties. Tonie discussed the dilemma she faces when going for grant funding in that there are instances where she needs to formally accept funding before the Board has a chance to give approval. Tonie vowed to do her best to continue to keep Board members informed of outside funding opportunities as they arise. Tonie recently submitted a proposal to the Safer Communities Grant for funding to provide specialized disaster trainings locally to the service providers in our area. Tonie gave a brief update about the Legacy Center for Youth Resiliency. The State asked to meet with Tonie and Kathy Shaw of Triangular Processing to discuss the funding for this project. The State explained they are changing the way they award funds. This will now become a grant process. When the RFP becomes available Tonie and Kathy will be applying for the money. Tonie shared with Board members that long time Board attorney Hickman Lowder informed the Board that their rates would be increasing substantially. Tonie will be reaching out to other firms in the area for quotes. Tonie informed the Board members she would be calling for an Executive Committee meeting in the coming weeks to discuss some Board projects such as cybersecurity and employee manual policy updates. Tonie also shared her personal goals for the Board in the coming year. Lastly, Tonie shared some highlights from the most recent data regarding suicide rates in the four-county area. Currently Henry County has the highest suicide rate in the State of Ohio with 41.9%.

5. Approval of the Approval Agenda

A. To authorize payment of the itemized list of invoices as presented to the Board at the September 10, 2026 Board meeting under the provision of Then and Now Certificates. *(A copy of the list follows the meeting minutes.)*

- B. To authorize filing calendar year 2026 adjusted appropriations and estimated revenue as submitted to the Board, and to authorize the CEO to make any and all necessary adjustments to calendar year 2026 appropriations and estimated revenue to carry on the fiscal functions of the Board as allowed in ORC Section 340.032. *(A copy follows the meeting minutes.)*
- C. To authorize the Board CEO to sign an agreement with Corrections Center of Northwest Ohio to administer the Criminal Justice Behavioral Health Linkage Grant for an amount not to exceed \$109,323. for the period July 1, 2026 through June 30, 2027.
- D. To authorize the Board CEO to provide funding support to Sufficient Grace Ministries in an amount not to exceed \$10,000. for the period of July 1, 2026 through June 30, 2027.
- E. To authorize the CEO to sign an agreement with NAMI in an amount not to exceed \$7,132. to provide QPR Community Education and \$8,750 to LOSS Team Postvention Services for a period of July 1, 2026 through June 30, 2027, for a total amount not to exceed \$15,882.
- F. To authorize the CEO to distribute state pass-through funds in an amount not to exceed \$40,000. to the Fulton County Court of Common Pleas and \$40,000. to the Williams County Court of Common Pleas the period July 1, 2026 through June 30, 2027, for a total amount not to exceed \$80,000.
- G. To authorize the CEO to distribute state pass-through funds in an amount not to exceed \$25,000. to the Williams County Juvenile Treatment Docket, \$20,000. to the Williams County Family Intervention Court Docket, and \$25,000. to the Henry County Juvenile Treatment Docket for a period of July 1, 2026 through June 30, 2027, for a total amount not to exceed \$70,000.

9-10-26-4 Vote

MOTION: Roy Miller

SECOND: Sandy Herman

MOTION PASSED

6. New Business

- A. The Integrated Care Committee will be setting up a meeting in the coming weeks to discuss FY27 allocations.
- B. Board member contact information was updated.
- C. The October Board meeting will be held October 8, 2026.

7. Executive Session

No executive session was needed.

8. Adjournment

9-10-26-5 Vote

MOTION: Karen Bleeks

SECOND: Tim Livengood

MOTION PASSED

The meeting adjourned at 6:02 p.m.



Board Chairperson, Tod Hug

